



January 15th, 2021
NOTICE OF SOURCE MATERIALS FOR
PROMOTIONAL EXAMINATION IN THE
GEORGETOWN FIRE DEPARTMENT
POSITION: BATTALION CHIEF

In accordance with Local Government Code Section 143.029, all promotional examination questions must be taken from sources that are listed in a notice that is posted by the Civil Service Commission at least ninety (90) days before the date of the examination. This list includes all the sources that will be utilized for the promotional examination for the position of Fire Battalion Chief. This list will be posted permanently but may be revised from time to time to include new sources and/or delete sources that are out-of-date.

Also, in accordance with Local Government Code Section 143.029, before the 30th day that a promotional examination is held, the Commission shall post a notice which shows the position to be filled or for which the examination is to be held, and the date, time, and place of the examination.

Sources that will be utilized for the promotional examination for the position of Fire Battalion Chief are as follows:

W	Reference
20%	<u>Chief Officer Principles and Practice</u> – 2nd Edition, 2017, Jones and Bartlett (ISBN 978-1-284-03842-2)
20%	<u>Occupational Safety, Health, and Wellness</u> – 4th Edition, 2018, IFSTA (ISBN 978-087939638-1)
20%	<u>Extreme Ownership</u> – Willink and Babin, 2015, St. Martin’s Press (ISBN 978-1-250-06705-0)
20%	<u>Crucial Conversations</u> – Patterson, Grenny, McMillan and Switzer, 2012, McGraw-Hill (ISBN 978-0-07-177132-0)
20%	<u>The Outward Mindset</u> – 2 nd Edition, 2016, The Arbinger Institute (ISBN 978-1-5230-8730-3)

I certify that this Notice of Source Materials for promotional examinations for the position of Fire Battalion Chief for the Georgetown Fire Department was posted on the bulletin boards at City Hall and the Fire Department within such time as required by law.

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of Travis Phillips*

W. Watson

Director, Human Resources Director/Civil Service

Date