



OUTSIDE EMPLOYMENT

I. PURPOSE

To promote trust, ensure high quality service to our customers, and encourage loyalty to City service.

II. SCOPE

This policy applies to all City employees.

III. POLICY

An employee shall not engage in outside employment, including self-employment, where such activity would constitute a conflict of interest or would adversely affect the employee's performance in City service. Outside employment must be reported to the employee's supervisor. If an employee's outside employment begins to interfere with the effective performance of assigned City duties, the employee shall be required to terminate the outside employment or to resign from the City's employment.